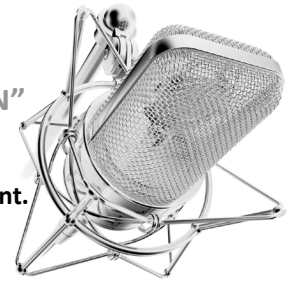


**COVID 19: We are extremely vigilant, indeed obsessive, about protecting our team, clients and voice talent. We have 4 studios open with skeleton staff (but hard core!). Please wear face coverings. Sometimes we may have to charge extra set-up times to protect everyone.**

Prices are generally per hour. UK clients, add 20% VAT to all prices below. E&OE.

Sound.co.uk



**RECEPTION:** Our huge client reception is ideal for pre-session meetings. Fast Wi-Fi is available everywhere. Coffee, chilled water, soft drinks, juice, biscuits, home made bread/toast and a range of standard & herbal/fruit teas are available. Meals can be bought-in locally, added at cost +10% to your session invoice.

**BOOKING A SESSION:** For "pencils" or "holds" - we may withdraw your pencil **after giving you fair warning**, should another client offer a confirmed booking.

Please email a confirmation in advance - with full details, booking duration, persons/voices attending and any specific deadlines/editing/delivery requirements. Minimum booking is 1 hr on the hour or half-hour only, thereafter in 1/2 hr blocks. **Cancelled confirmed sessions will normally be charged. We charge as "time booked" - even if not all used, plus any over-runs.** We may be able to offer a pre-booked provisional 30 mins over-run - **we reserve the right to grab this back.**

20% admin is added to most bought-in costs - voices, cabs, o/going ISDN & phone calls - and so on.

For Podcasts please let us know the delivery platform.

#### FILE DOWNLOADS & INGESTS/UPLOADS

Mainly we use We Transfer Plus. See rates to the right.

**OUT-OF-HOURS FEES:** To cover an engineer and support staff, outside of weekdays 09.00-18.00 we charge an extra £70 p/hour - e.g. for a 19.00-20.00 session we would charge an additional £70 p/h from **18.00** to 20.00. **Staff taxis/meals may be charged.** Weekends & Bank Hols are charged at +£90 p/h, with a **minimum 4 hr booking.**

**PAYMENT:** Our rates apply on the basis of payment **strictly within 30 calendar days of the invoice date for account clients.** After checking an account application we may ask for payment by cash/card. We can invoice in GBP - or Euros/USD using our bank's suggested conversion rate at the time of invoicing. Sorry, no USD checks. We do take **Amex/ Visa/MCard**, who may impose their own charges.

**PURCHASE ORDERS:** We understand why some clients require PO's to be quoted on invoices, but they can be used as a delaying tactic it seems, taking weeks to generate. This is unacceptable.

**NDA'S:** We will not consider onerous NDA's for small sessions, as we are not legal eagles. If a legal opinion is required we may have to charge this on.

#### Hourly Studio Rates:

"Wild" voice record/edit/convert/mix (i.e. not to picture) .....£150.00  
(If 3 mics or more i.e. ensemble or round table recordings, please allow an additional 1/2 hr charged set-up time)

Source Connect Pro, add per hour to the above rate .....£20.00

"To picture" voice/comm/dialogue record/tracklay/mix .....£170.00  
(And "ADR-style" for animations. Plus any cue prep or set-up)  
(Whether "locked", streaming, as a guide or just for viewing. Any video files should be sent the day before. Ask for our "Video Specs" sheet.)

Source Connect Pro, add per hour to the above rate .....£20.00

**ADR, Live Action** (normally booth shotgun & lav), minimum 1hr .....£200.00

**ADR 1/2 hr cue prep minimum £100, plus 1/2 hr ADR set-up at £100.**

(No extra charge for Source Connect Pro or ISDN. O/g ISDN calls charged)

File Deliveries **above 20MB** .....per 1GB.....£10.00

File Downloads and ingests **above 20MB** .....per 1GB.....£10.00

(No charge from/to your own USB stick/HDD, but it may eat into your session)

**32GB Sound Co branded USB stick £10** (subject to availability)

**ISDN, 1 or 2 line MPEG/APTX etc** (outgoing calls are extra) .....£170.00

**ISDN, 3-4/5-6 lines MPEG/APTX etc** (outgoing calls are extra) ..£200/220.00

**ISDN, extra/additional simultaneous codec/line(s)** add p/h .....£50.00

Generally we don't charge extra for **Remote Browser Connections** e.g. Source Connect Now, ipDTL, Session Link, Cleanfeed - or video conferencing such as BlueJeans or Zoom - **BUT** they (& Skype/Skype video) **may require extra studio set-up time**, 1/2 hr at the prevailing studio rate.

**Stock:** CD £5, DVD £10, Archive Blu-Ray £25

**Script printing/photocopying:** (Your studio engineer will need a copy too)

Over 50 pages will be charged at 5p per page from page 1 onwards - **or 15p if you specify colour.**

**Further Creative Spaces** are available for meetings, briefings, castings, rehearsals, shoots etc, including our **Podvision podcast** areas - from £75 p/h dry hire self-op, or £100 p/h with a junior engineer. Set-up & de-rig charged.

**Estimates/quotes.** Due to the nature of our industry we normally supply Estimates subject to E&OE - not quotations.

Bookings@Sound.co.uk

**+44 (0)207 580 5880 08.30-18.30**

**Have we fallen short? Call Geoff (our MD) on +44 (0)207 097 7135**

Gosfield Street is just around the corner from BBC New Broadcasting House

**We are here to hand-hold you through all the processes :)**

**SMALL PRINT:** We cannot be held financially responsible for events outside our control - such as, but not limited to, transport delays/strikes, weather, previous session over-runs, staff illness/COVID-19, power outages, adjacent construction work, poor voices/scripts, late scripts/files/instructions, internet disruption, late client/voice arrivals...

**UK Company Reg: 28472890 VAT: GB645513834 UTR: 31038 63267**

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S O U N D   P R O D U C T I O N   S T U D I O S   F O R   V O I C E O V E R S   &   A U D I O   P O S T

Directors: G J Oliver (Managing)    C H Oliver    A Oliver